

Artist Application Information

Thank you for your interest in showing your work at the Yucaipa Performing Arts Center (YPAC) Gallery. The YPAC Gallery's objectives are the following:

- Provide free exhibition spaces and opportunities for artists working in a variety of mediums to showcase their artwork.
- Increase the awareness of local art within Yucaipa and the Inland Empire.
- Create an engaging space for arts dialogue, education and enrichment with community members.

Applications are reviewed on a first-come, first-served basis and application completion does not guarantee the applicant an exhibition space. All information provided will be used to select the artist and develop promotional materials needed for the appropriate program selected. Applications will be held on file for one year and artists may apply individually or as a collective group.

For more information about how you can become more involved with the YPAC Galleries, please contact Michelle Dickson at mdickson@yucaipa.org or 909.500.7714.

Michelle Dickson

YPAC Box Office Manager

City of Yucaipa

909.500.7714 | mdickson@yucaipa.org

Fall 2022 YPAC Gallery

- ❖ This show will be juried and hosted by Yucaipa's Public Arts Committee
- ❖ Theme: OPEN CALL; all appropriate subject matters may be submitted (see pg. 4 for more details on appropriate subjects)
- ❖ Dimensions and weight limitations: 24" height x 24" width x 8" depth max., 8 lb. max.
- ❖ Submission deadline: Tuesday, September 27, 2022
- ❖ Accepted piece(s) must be completely dry upon submission, and 2D pieces must be ready to hang.
- ❖ Applicants may submit up to five (5) pieces
- ❖ Applicant submission deadline: Tuesday, September 27, 2022
- ❖ Artist must submit an Artist Statement, brief bio., completed and signed Application (pg. 7), completed and signed Hold Harmless Agreement (pg. 8), and a high resolution (300DPI) image of the piece
- ❖ Accepted Artists will be notified by October 14, 2022
- ❖ Accepted pieces will need to be dropped off at the YPAC Box Office between 4pm-8pm October 18-22, 2022
- ❖ Show will run from October 26th to December 19th, 2022
- ❖ Reception: Wednesday, October 26th

1) **THE YPAC GALLERY**

- a) The YPAC Gallery, located in the lobby of the theater, allows artists to showcase their artwork in three different glass enclosed spaces (see page 5).
- b) This beautiful gallery space has three large enclosed glass cases with a professional gallery hanging system that will exhibit the artwork.
- c) Artwork cannot be heavier than 10 pounds.
- d) The YPAC will provide the following for participating in this program:
 - i) A public reception (optional)
 - ii) Marketing and promotional material through social media

2) **INSTALLATION AND REMOVAL OF ARTWORK**

- a) The exhibitor is responsible for the transportation of the works to and from the gallery space.
- b) YPAC staff will arrange dates for installation and removal with the artist.
- c) YPAC Gallery will be equipped with reasonable and usual equipment needed to hang and display artwork. In the YPAC Gallery, artwork is installed with a professional gallery wire hanging system, and glass shelving.
- d) The exhibitor will work with the YPAC staff regarding installation of the art, ensuring artwork is ready to hang or display.
- e) Artwork that presents difficulties or challenges in presentation may cause it not to be selected for these venues.
- f) All paintings, prints, photographs, and other 2D artwork must be suitably framed with wire backing. Unframed work that employs the wrap around canvas technique are acceptable if they are properly wired and have clean or painted edges.
- g) Artwork must be removed at the end of the assigned reservation period. If the exhibitor fails to remove the work by the agreed upon time, YPAC reserves the right to remove the artwork.
- h) Works not picked up by exhibitor after thirty (30) days will be considered abandoned and become property of the YPAC.
- i) If the artwork impacts the ability of the YPAC to function, then it is subject to removal and/or rearrangement.
- j) YPAC collects no commission on sales and all proceeds go to the artist.
- k) The artist is responsible for all sales transactions during the exhibit. Artwork that is sold must remain in the gallery for the duration of the show.

3) LIABILITY

- a) Reasonable safeguards will be taken to ensure the security and safety of all artwork at all locations.
- b) The City of Yucaipa assumes no responsibility for the preservation, protection, possible damage or theft of any items displayed.
- c) The City does not provide insurance coverage for the artwork. Artists are responsible for insuring their artwork should they desire insurance.
- d) The artist by the execution of the Artist Application agrees to indemnify, defend and hold harmless the City of Yucaipa, its officers, employees and agents from any claim, demand, damage, liability, loss, cost or expense attributable to the Program, the artwork, and/or display of the artwork.

4) MARKETING

- a) Marketing, at the discretion of the YPAC Coordinator, will occur for artists exhibiting in the YPAC Gallery only. To assist in marketing, the exhibitor is required to provide YPAC with a high resolution 300 dpi, digital images of artwork to be exhibited. Marketing material includes:
 - b) Social Media – YPAC website, Facebook and Instagram
 - c) Press Release
- d) All images of artwork shall be subject to use for marketing purposes, but it is not guaranteed that all images will be used. Marketing expenses incurred by YPAC shall be paid by YPAC. YPAC has the right to alter said images to create YPAC marketing campaign. Exhibitor is not limited to City marketing; additional marketing venues shall be at Exhibitor's expense.

5) APPLICATION AND SELECTION PROCESS

- a) To be considered as an exhibitor for either of the YPAC Galleries, applicants must submit the following:
 - i) Completed Artist Application
 - ii) Complete Hold Harmless Agreement
 - iii) Brief Biography
 - iv) Artist statement
 - v) High resolution images of artwork via email OR flash drive. Please save images in JPEG format.

Note: All completed Artist Applications will be held for one year. Submission of Artist Application does not guarantee selection for display. The City Manager, or his designee, will have complete administrative responsibility for the approval of applications. Selection process is based upon content, volume of work, artist credentials and ability to meet the program criteria set forth below. Incomplete applications will not be reviewed.

6) CRITERIA/REQUIREMENTS

- a) The City Manager, or his designee, will ensure that the following criteria/requirements are met for artwork to be displayed as part of the Program:
- i) Artwork must demonstrate originality, artistic excellence, and appropriate quality.
 - ii) All artwork should be appropriate in content and value for the immediate, general, and social environments with which it relates. Artist should keep in mind that the YPAC is open to the public, which at times includes children. For purposes of this criterion, the artwork must focus on the City and its local environment, wildlife, landscapes, architecture, people, or performing arts and activities. Artwork involving nudity, sex, or political or religious subject matter or messaging, do not further the limited purpose of the Program, and thus will not qualify to be displayed in the YPAC Galleries.

8) RECEPTIONS

- a) YPAC may host a reception at the YPAC Gallery during the time of each exhibition. YPAC will promote the reception through YPAC social media accounts.
- b) Artists are invited to promote the exhibition and reception through their own personal marketing means in addition to YPAC efforts.
- c) YPAC will provide the following for receptions: Maximum of 12 cocktail tables and 32 chairs, and background music. The option to serve or sell food and non-alcoholic drinks is at the discretion of the YPAC concessionaire.

Submit completed application materials to: Yucaipa

Performing Arts Center

12062 California Street

Yucaipa, CA 92399

Attn: Michelle Dickson

– OR –

Email application documents in a single PDF. Email

subject: YPAC Galleries Artist Application

mdickson@yucaipa.org

YPAC Gallery



APPLICATION

Name (If applying as a collective, place main contact)

Phone

Mailing Address, City, State Zip

Email

Social Media Handle (optional)

How did you hear about the YPAC Galleries?

City of Yucaipa Website YPAC Social Media (Instagram, Facebook) Other _____

Brief description of work (e.g., works on paper, oils, acrylic, mixed-media, digital photography, etc.)

Please type responses to the following questions.

1. Describe the physical properties of the submitted piece (i.e.: media, dimensions, and approx. weight).

2. What is the title of the submitted piece?

3. Do you have a website or other means of publicity for your artwork? If yes, please list.

4. Will your artwork be for sale? If yes, what is the price range of the artwork?

5. I understand the requirements, rules and regulations set forth in participating in and utilizing space in YPAC Galleries and confirm that the above information is accurate. By executing the Artist Application, the artist or artists agree to indemnify, defend and hold harmless the City of Yucaipa, its officers, employees and agents from any claim, demand damage, liability, loss, cost or expense attributable to the Program, the artwork, and/or the display of the artwork.

Adult Signature & Date

Print Name

Internal Use Only

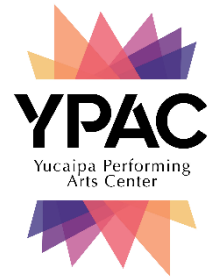
Received By: _____

Date Received: _____

Reviewed: _____

Artist Contracted: Y N

Location: _____



Yucaipa Performing Arts Center
HOLD HARMLESS AGREEMENT

Artist Name: _____

Address: _____

E-Mail: _____ **Phone:** _____

Name of Display/Exhibit: _____

Artwork Delivery Date: _____ **Installation Date:** Oct. 25, 2022

Exhibit Dates: Oct. 26, 2022 - Dec. 19, 2022 **Artwork Pickup Date:** 12/20/22-12/21/22

In consideration that Yucaipa Performing Arts Center Gallery, hereinafter referred to as "YPAC", is providing space for exhibition of the work of art by _____, hereinafter referred to as the "Exhibitor," at YPAC at 12062 California Street, Yucaipa, CA 92399, it is understood and agreed between YPAC and the Exhibitor, that said Exhibitor shall indemnify, defend and hold harmless YPAC and the City of Yucaipa from and against all claims and suits for bodily injury, property damage or any other type or nature of claim or suit whatsoever brought to YPAC or the City of Yucaipa arising out of the existence or exhibit described above.

YPAC will make reasonable efforts to safeguard the work, however it is also understood and agreed that neither YPAC nor the City of Yucaipa shall be held responsible for damage to or loss of any part or all of the property placed on display, exhibit, or show by the Exhibitor for the duration of the display, exhibit, or show as well as during any period of installation or removal of said display, exhibit or show.

The foregoing is hereby agreed to and accepted this _____ day of _____, 2022.

By: _____ Date: _____

-or- parent or guardian of Exhibitor under 18 years of age

By: _____ Date: _____